



# IVYBRIDGE TOWN COUNCIL

Town Clerk  
Kate Elliott-Turner

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## POLICY & RESOURCES COMMITTEE

Dear Councillor,

You are summoned to attend a meeting of the above named Committee, to be held in **The Town Hall**, Ivybridge on **Monday 27<sup>th</sup> November 2023 at 7.00pm**. The business that is to be transacted at this meeting is set out below. If you are unable to attend, or will be late in arriving, please inform the Town Hall before the meeting.

Signed:   
Town Clerk

Dated: 21<sup>st</sup> November 2023

Members of the public are invited to observe the meeting, and may participate in the 'Public Section', according to council's Standing Orders. If members of the public wish to speak, they are requested to contact the Town Clerk in advance of the meeting if possible.

### A G E N D A

- PR23/026 **APOLOGIES:** To receive and accept apologies for absence.
- PR23/027 **INTERESTS TO BE DECLARED:** In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change.
- PR23/028 **MINUTES:** To confirm that the minutes from the meeting held on 16<sup>th</sup> October 2023 (copy attached) are a correct record.
- PR23/029 **ACCOUNTS PAID:** To endorse the accounts paid and the report of the electronic payments made in October 2023 (copy attached).
- PR23/030 **INCOME AND EXPENDITURE ACCOUNTS:** To consider a report on the accounts for the period to 31<sup>st</sup> October 2023 (copy attached).

**Councillors: Spencer (Chairperson), L Rea (Vice-Chairperson), Dredge, Hladkij, Khong, Pringle & A Rea**

- PR23/031 **DEBTORS UPDATE:** To agree the aged debtors report (copy attached).
- PR23/032 **HEALTH AND SAFETY:** No health and safety issues to be reported this month.
- PR23/033 **SCALE OF CHARGES:** To agree the proposed increases to room hire rates for the Town Hall (copy attached).
- PR23/034 **DRAFT GRANTS POLICY:** To consider:
- Awarding grants twice yearly – April and October.
  - Combining previous budget lines identifying individual organisations and Grants General, resulting in one Grants budget from 2024/2025. It is proposed to leave budget lines ‘Young People Projects’ and ‘Community Support’ in place.
  - Whether to set consideration times (i.e. April and October) for Youth Grant applications (from ‘Young People Projects’ budget), or to receive applications throughout the year.
  - The draft Grants Policy document and Grant Feedback Form for adoption (copies attached). It is proposed to continue to use the existing Grant Application Form, with no amendments.
- PR23/035 **GRANT APPLICATIONS:** To consider grant applications received (copies attached). Budget available £7,520.

<b>Applicant</b>	<b>Amount requested</b>	<b>Purpose</b>
Citizens Advice	£1,113.94	Replacement IT equipment to support outreach service for Ivybridge
Ivybridge Caring	£900.00	Annual rent for Watermark Community Officer to support Ivybridge Caring and Memory Café
Royal British Legion	£515.00	Costs for Remembrance Sunday event – City of Plymouth Pipe Band & sound system
Ring and Ride	£1,500.00	Community Transport - Towards costs to provide weekly shopping trips and individual car journeys for the community
Ukrainian Refugees	£200.00	To purchase English language text books for Ukrainian refugees

- PR23/036 **DRAFT TRAINING & DEVELOPMENT POLICY:** To consider the draft Training and Development Policy for adoption (copy attached).
- PR23/037 **DRAFT NEW COUNCILLOR MENTORING POLICY:** To consider the draft New Councillor Mentoring Policy for adoption (copy attached).
- PR23/038 **DRAFT COUNCILLOR INDUCTION PACK:** To consider the draft Councillor Induction Pack for adoption (copy attached).

CLOSED

**Councillors: Spencer (Chairperson), L Rea (Vice-Chairperson), Dredge, Hladkij, Khong, Pringle & A Rea**